Overfalls Foundation
Board of Directors Meeting Minutes
September 12, 2015 at Tracy Mulveny's House in Lewes, DE
Meeting called to order at 8:35 AM

Roll Call:
Board Members Present: Albert Didden, Ray Glick, Bill Battista, Bob Gibson, Eric Van Gilder, Sue Townsend, Guy Townsend and Don Smith
Guests: Tracy Mulveny and Dave Bernheisel

1. Secretary’s Report:
   A correction was made to the August meeting minutes and they were approved unanimously.

2. Treasures Report:
   Eric reviewed the current financial statement. He has checked with our accountant and there is no problem for us running a surplus as a 501(c)3 organization. Almost all of the dirty hands expense is for gangway modifications and should be transferred to a capital account. The Monomoy trailer will cost $5349 for the trailer, taxes, tags and registration fees. There is no stock donation this year.

3. Old Business:

   Policy for signing contracts: We have talked about it but haven't finalized a procedure. We need an officer of the organization to review all contracts. It is proposed to have two levels, legal and financial. We need to review the U of D contract (opening party) because it changes every year. There is concern about legal exposure. We should review all contracts over $2000. It is the responsibility of the Board of Directors to not put the foundation at risk. We should have a certificate of insurance from anyone doing work for us. Possibly creating a checklist for projects. We could also have issues with workers compensation.

Lecture schedule for coming season:

- **Sunday October 4, 11AM-4PM**, Coast Day at the College of Marine Studies
- **Friday October 9, 7PM** at St. Peter's Church Hall, Membership Annual Meeting and presentation by Dr. Suzanne Thurman of MERR
- **Saturday October 17, 5:30-9PM** Maritime Hall of Fame Banquet at the Lewes Yacht Club, tickets available, cost $80 pp
- **Friday November 13, 7:30PM** at St. Peter Church, speakers program Dr. Ray Glick speaking on travels in Cuba today
- **Friday December 11, 7-9PM** Membership Christmas Party at the Inn at Canal Square, Skip January as a public meeting, February is Mardi gras night. Tracy will ask Ted Becker if we can have a room at the Inn at Canal Square for volunteer's luncheon.

Donation of Supply Ship: Ray has explained that we are not interested in taking this boat. We don’t have any place to keep it and don’t have the resources to take care of it.
Scholarship to student interested in maritime career: Al has the name of the person to talk with at DelTech. $1500 will be put in the budget for next year.

4. New Business

Winter storage for the Monomoy: Dave Bernheisel is comfortable with leaving the boat in the shed over the winter. Security cameras are not monitored. They provide information if we have a problem. Images are very clear. The executive committee wants a more aggressive approach to winter security. Store it away from the site or provide garage doors to secure the boat in its shed. Worst case would be a fire that destroys the boat and the shed. Do we have adequate fire insurance to replace the boat and the shed? Bob Gibson will check on possible storage options. i.e. Beach Marine, Public Works bldg., Cedar Creek, Ft. Miles and Two Dips. (Tracy's nephew knows Don)

Report from Nominating Committee: Dennis Reardon and Robert Perri will run for a second term. Tracy Mulveny is eligible to come back on the board and is will to serve. We have two open seats. Bob DeSugny and Nancy Beck have agreed to serve. This will bring the Board of Directors to 13 members.

We will keep Tracy's position as "Executive Director" in the budget. The $4800 could go to $6000 - $7000. It would cost approximately $30,000 for salary for a full time person. Grants are available to cover this expense. We need to create programs for this. Grant money follows programs for school kids. The Program Director at the LHS is a good example of this. Al Didden asked that $10,000/year ($20/hour for 10 hours/week) be set aside in the budget.

There was a discussion about succession to the presidency of the Foundation.

A motion was made to approve Bob DeSugny and Nancy Beck as nominees to the Board of Directors and to increase the board to 13 members. Motion passed unanimously.

A motion was made to allocate $10,000/year for an administrative assistant to assist the board and executive committee under supervision of the president. Motion passed unanimously.

5. Committee reports

Curators report: Ray recently received two handbooks used for training. We need more shelving. Ray now has complete plans for the ship. LHS has the ships logbooks that came with the ship. We have asked LHS to try to find them. Our bill of sale transfers the "ship and all relate material." We are also missing the builder's plate and the commissioning flag.

Safety Report: Cameras have been installed but only the two on the Monomoy are operational so far. Had to purchase a TV for a monitor. Bill discussed the need for an incident report form. Dennis will contact the insurance company to see if they have a preferred format. All incident reports go to the Board of Directors and will become part of minutes.

Ships store: Store is doing well.
**Maritime Hall of Fame:** It is under our umbrella but we have no voice in what they do.

**Events:** There is an effort to create a joint event with the LHS for the USCG Birthday Celebration. We will be selling sodas and water at the Dragon Boat races. We charge $5 to view the races from the ship.

**Guides:** Per Guy Townsend, all is well with the guides. Some of our signal flags are showing signs of wear. Guy will check on pricing for new signal flags. He will also see if he can buy some a little smaller so they are easier to put up.

**Misc.:** Dave Bernheisel and Ray Glick are working on an e-mail blast covering naming rights, bricks, navigator and Keeper of the Bell programs. These are good for seasonal gifts.

6. **Directors Comments:**
   Thanks for coming.

7. **Schedule of Upcoming Events:**

   **Next Board of Directors Meeting:** Saturday Oct. 17, 2015 at 9:00 AM at the Net House.

   **Membership Meetings/Events**
   - **Friday October 9, 7PM** at St. Peter’s Church Hall, Membership Annual Meeting and presentation by Dr. Suzanne Thurman of MERR
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   - **December 31, time TBD, New Years Eve Anchor Drop**
   - Skip January as a public meeting.
   - February is Mardi Gras night (Tuesday Feb 9, 2016 ?)

8. **Meeting Adjourned 10:20 am**

Respectively submitted
Bob Gibson, Secretary

To be included with final: Revenue and Expenditures January through August 31, 2015