Overfalls Board of Directors Meeting Minutes
May 11, 2019
Net House, Lewes, DE

In Attendance: Bill Battista, Albert Didden, Bob Gibson, Tracy Mulveny, Sue Tolbert, Bud Vai, Eric Van Guilder, Mike Safina and Dave Beck. Guest: Dr. Ray Glick

Meeting called to order at 10:05 am

Secretary’s Report: Motion made to accept the minutes as submitted for the April meeting. Motion passed.

Treasurer’s Report: Eric reviewed the pertinent points of the audit of financial statements for the Overfalls Foundation by Raymond F. Book & Associates, Certified Public Accountants. This was a complete audit and cost approximately $6500. Overfalls has corrected any misstatements identified during the audit. There also were no disagreements with management during the audit. A motion was made to accept the audit. It passed unanimously.

Committee Reports:
Curator: There has been outreach from Lewes Historic Society from Libby Owen to Dr. Ray Glick about returning any Overfalls Artifacts that can be identified. There doesn’t seem to be a list of artifacts at either organization. This is a very significant development.

Dirty Hands Gang: Boat will be closed on Monday and Tuesday to clean and paint the deck in the entry area. It was found that when the ballast tanks were filled with water, that there is a leak that allowed water into the area between the hulls. Need to find a rust inhibitor that is environmentally friendly so when necessary it can be pumped overboard. Otherwise it will have to be pumped ashore for disposal. There is a washed-out area at the end of the bulkhead behind the store that will have to be addressed. Plants need to be removed in the rip-rap area behind the Hall of Fame memorial.

Education: Sue is looking at other organizations that can do something similar to Timelooper at a lower cost. This could provide ship tours to handicapped visitors with a virtual reality video program.

Events: June 18th will be the first Kids Education Camp. We need volunteers. LHS has been very helpful in what you can and can’t do with kid’s programs. LHS wants to do a combined day tour day with the Overfalls on the 5 Mondays in July. Opening Party ticket sales are slow which is not unusual at this point. They still need more help for the party. We have trade booth shows at the Ferry Terminal on May 18 and at the Zwaanendael on May 25. Volunteers are needed for both.

Insurance: Albert is still working through the local boat club to try to find more reasonably priced insurance for the Monomoy
Monomoy: Notified by Riverbank boat yard we can no longer store our trailer there for free. They want $500 per season. Bob Gibson has contacted the Lewes Board of Public Works to ask if they might have space we could use. Bill asked if we could store the boat on the trailer in the shed. The trailer raises the boat to making it difficult to see inside and doesn’t provide good long-term support of the hull as currently configured. It also makes it easier to climb up on the boat.

Property: Mold and mildew on signs and brick walls needs to be addressed. Duffield Associates has made a proposal to perform a survey of the bulkhead and provide a report on its condition and maintenance requirements. Bud Vai proposed a motion to hire Duffield to do the survey of the bulkhead to $2970. Motion passed.

Safety: All the working fire extinguishers have been inspected. The First Aid Kit has been inspected and the AID device checked-out. There will be no tours of machine spaces due to safety issues.

Ships Store/ Ships Guides: We will have ship tours for 300 Georgetown Middle school kids on May 22nd and 23rd. We will ask Cape Gazette if they will send someone to cover the event.

Old Business:
5 Year Plan: Comments by Dr. Ray Glick:
Ray has compiled the information submitted by the different operating sections. Some comments
   This is a maintenance plan.
   How do we make a strategic plan?
   Ideas were good but no meat on how to achieve it.
   The board needs to set down strategic objectives.
   How do we promote objectives?
   Leadership team needs to get together and discuss what has been done.
   An Executive Director would provide focus and continuous effort.
   Look at the organization, how do we get things done.
Mike Safina commented that Camp Rehoboth might be a resource since they are going through a similar process. Small Museum Association may also be a resource.

We need to distribute the submitted material to the whole Board of Directors for their consideration and comments. Then set up a meeting to discuss where we go from here.

   Action item for all: Going forward, Committee Reports will be submitted to all Board members by e-mail by the Monday before a scheduled board meeting. This will allow members to review material and consider possible questions or actions necessary.

Approval of Scholarships for CAPE students: The executive committee has approved two $750 scholarships. Recipients are Vienna Iacona and Morgan Schwab.
Possibility of scheduling a Sundowner Event: Targeting July 3, or August 7th. No paid music. Free music is welcome.

**Schedule of Upcoming Events:**
Next Board of Directors meeting: Saturday, June 8, 2019 at 10 AM in the Net House
Maritime Day May 18, Ferry Terminal 10-3
Zwaanendael Event May 25, 10-2 at Museum
Opening Gala and Auctions, Friday May 24, 6-9 pm Virden Center. Tickets $50
Children’s education program Wednesday June 19, 9-12
Annual Boat Parade July 4, 2 pm

Minutes respectfully submitted by;

Bob Gibson
Secretary
Overfalls Foundation