Overfalls Board Meeting Minutes
January 9, 2016
Net House, Lewes, DE


Excused:
Absent: Don Smith

For Monomy project: J MaGuire
For Dirty Hands Gang:
Quorum: Yes

Guests Lewes in Bloom  Gavin Braithwaite, Jane Ellan Golde

Next meeting: March 12, 10:00 AM, Net House

TREASURER’S REPORT

▪ See Financials for details.
▪ Expect to place in reserve/endowment from $10K
▪ Revenue in 2015 shows stable trend 2015 expenses increases due to public safety, security and boarding ramp improvements
▪ 2016 budget considered obtainable Motion to accept passed
▪ 2016 budget minor increases in expenses mostly insurance & audit fees
▪ Approved motion: Endowment fund to be renamed “Long Term Preservation fund” this fund is for preservation of ship, The reserve fund this fund is accessible if operating funds require

Action items:
▪ State Grant -in –Aid request expected to be submitted (Van Gilder)
▪ The reserve and endowment funds programs will be moved to safe, but better yielding Funds. A laddering technique shall be used.

Guest presentation

Lewes in Bloom representatives presented initial plans to start a program called Art in Bloom managed under Lewes in Bloom:

Criteria:
Lewes core values guiding principle
49% purchased works
49% on loan
2% leased

This initiative is seeking partnerships with other Lewes groups to: establish locations for placement-joint grant applications- suggested themes.

At this point Van gilder and Mulvney departed meeting
AWARDS PROGRAM

Action item:
Scholarship program still evolving- Reardon and Mulveny appointed to develop specific recommendations.

MONTHLY MEETINGS

- March Bd. Mting.-10:00 AM, March 12 ,Net house
- February: Mardi Gras Nite at Irish eyes
- March: Historic Post cards speaker
- April: Annual Mayors Breakfast
- May: open
- June: Ships Birthday
- July, August, September: Sundowners
- October ’16 : Capt. WM. Manthorpe is speaker
**Scholarship program:**

**Action items:**
- Readon & Mulveny will develop a recommendation
- $1,500 grant, new budget item. (A Didden point person)
- Development of criteria needed. Mentioned were: Delaware resident and in Maritime studies. Not resolved: is grant to be directed to a student earning a Bachelor’s, or in a trades program.
- Contact DE Pilots Assoc. & guidance counselor for input

**MEMBERSHIP:**

**Approved Motions:**
- Nancy will coordinate with Cathy and Tom to automatically place new members on our e-mail list. In future we should adopt policy of “request for removal.”
- Nancy Beck will assume duties for sending all thank you notes

**ACTION ITEMS:**
- Our E data base requires constant updating to stay current. A Didden will work with Cathy on the timely updating process.
- Nancy Beck will head up our spring membership drive
- Content of initiative will be revised – Didden asked to review before printed

**MARKETING/PROMOTION**

**Outreach:** Glick and MaGuire Have applied to CAMM conference as speakers on our Foundation’s newest assets. (in Wilmington at Kalmar Nyckel facilities April ’16).
Funding for travel expenses found in Museum/Artifacts 2016 budget request.

**FUNDRAISING**

Suggested that future appeals define the specific uses and needs the raised funds will support or are to be allocated to general fund for future expenses involved in taking ship to shipyard for maintenance.

**ACTION ITEMS:**
- Major funding appeal planning needed, possibly in near future related to moving LV118 to shipyard and dredging of slip.
PLANNED GIVING

No report

SHIP’S STORE

Looking into suggested new items, Pendants and pins. Price point of $10 or under may not be possible.

SAFETY & Security

The security cameras adjustments to address lighting issues continues, it now appears that security cameras will not achieve desired goals. Vendor has not been responsive.

Motion passed: Decision is to advise contractor to remove installed system, will await vendors replay as to any solutions that would allow board to reconsider.

Action items:
- A non Overfalls volunteer incurred a broken toe when trailering the Momomoy to its new location. An Incident report is to be prepared and submitted to our insurance carrier. The injured individual has not indicated there will be any action against the Foundation (Battista).
- All Incidence reports will be kept with Secretary records for future reference. Need copy.

Incident report flow – Form to be completed by Overfalls member, send to Safety Officer, notification to Insurance liaison, advise insurance agent, copy to Secretary for file.

ARTIFACTS/MUSEUM

Action items:
- Begin interaction with LHS to bring all Overfalls artifacts that may be in LHS storage into the Overfalls collection. Meeting scheduled for Jan 14.
- Approach LHS Executive Director to implement transfer. Handle with diplomacy!
DIRTY HANDS GANG

No report

MONOMOY

Action items:

▪ Reach a decision as to proper name for the Monomoy asset: “training Boat”? “Life Boat”
▪ Long term plan is to purchase and use a canvas cover with support frame. This allows for proper air circulation. Estimated cost is $1,500 2016 budget item
▪ Boat must be water conditioned, planed for 2016
▪ Resolve insurance coverage related to boats use such as in a Parade, individuals in boat.
▪ Proper signage for parades.

HALL OF FAME

No report

Presidents comments:

Will send TV security system vendor notice of non compliance with contract.

Respectfully submitted,
PRG